

Course Facilitators Code of Conduct

It is expected that every Course Facilitators will read, understand, and sign the following Code of Conduct:

PREAMBLE

In my role as a Course Facilitator or both in workshops or evaluation events of the National Coaching Certification Program (NCCP) for Tennis Canada and the _____
PTA

I, _____ expressly agree to conduct myself in a manner consistent with this Code of Conduct. My failure to abide by this Code of Conduct can result in sanctions being imposed, including the revocation of my Course Facilitator Certification Status.

CODE OF CONDUCT

I shall:

Training

1. Successfully participate in all Course Facilitator training and evaluation components and be granted a Course Facilitator certification. (i.e. Course Facilitator Pathway).

Goals and Key Personnel Support

2. Align with the common goals and objectives of Tennis Canada and the _____
PTA
as they service the membership at large.
3. Avoid discrediting specific sponsors, suppliers, employers, and/or other partners.
4. Support key personnel and systems of the NCCP and partner organizations (CAC, Sport Canada, Provincial/Territorial Governments, NSOs).

NCCP Code of Ethics

5. Demonstrate ethical behaviour at all times and commit to the NCCP Code of Ethics.

Professional Development

6. Attend all required professional development and continuously seek to improve personal abilities and performance on a regular basis.

Workshop Behaviour

7. Exhibit exemplary professional behaviour at workshops and/or evaluation sites.
8. Approach problems and issues (technical and non-technical) in a professional and respectful manner seeking solutions that support due process.
9. Place the best interest of the coaches taking part in the workshops/evaluation events ahead of my personal interests.

Harassment

10. Refrain from all forms of harassment: physical, emotional, mental, or sexual.

For the purposes of this Code of Conduct, sexual harassment includes either or both of the following:

- The use of power or authority in an attempt to coerce another person to engage in or tolerate sexual activity. Such uses of power include explicit or implicit threats of reprisals for non-compliance or promises of reward for compliance;
- Engaging in deliberate or repeated unsolicited sexually oriented comments, anecdotes, gestures, or touching, that:
 - Are offensive and unwelcome,
 - Create an offensive, hostile, or intimidating environment and can be reasonably expected to be harmful to the recipient or teammates.

Responsibility

If there is disagreement or misalignment on issues, it is the responsibility of the Course Facilitator to seek alignment with the objectives, goals and directives of Tennis Canada and the _____.

PTA

Please be advised Tennis Canada and/or the _____ board will take the necessary disciplinary action should any material breach of the Code of Conduct occur.

PTA

I hereby declare having read the above and understand and accept the terms and conditions outlined.

Name (Please print)

Signature

Date

