

CANDIDATE EVALUATION OF COURSE & COURSE FACILITATOR FORM

Version 6.1

Explanation:

This document is to be completed by course participants at the end of the course occurred or been completed during the course. Notice that on the first page of this evaluation, the last three questions refer specifically to the participant's reflection concerning the evaluation process.

Confidentiality:

Please ensure that you discuss the importance of the Course and Course Facilitator evaluation process with the participants prior to distributing the forms. For the purposes of confidentiality, one of two procedures may be followed:

1. Choose a participant whose responsibility will be to collect all forms and place in a large envelope. Seal the envelope and have the participant sign across the seal.
2. Provide a letter size envelope only to participants who are concerned about confidentiality. Seal the envelope and have the participant sign across the seal. All other forms may be collected and added to other course forms.

It is important to remind participants that they if they provide feedback for which they expect a response, they must provide their name on the evaluation form.

Remember: Emailing the Technical Director of their Provincial Tennis Association is another method of ensuring confidentiality.

All forms must be returned to the Technical Director of your Provincial Tennis Association along with other course materials.

THANK YOU FOR YOUR FEEDBACK, AND BEST WISHES IN YOUR COACHING



Club Pro 1: Course Evaluation Form
(To be completed by all participants)

Name (optional): _____

Course Dates: _____ Location: _____

Head Course Facilitator: _____ Other Facilitator (s): _____

Rate your overall experience with or impression of the CF

1 () 2 () 3 () 4 () 5 ()
Poor Average Good Very Good Excellent

What quality of the CF do you most admire or would you choose to emulate?

Do you have other comments you would like to make concerning the Course Facilitator(s)?

Rate your overall experience of the course

1 () 2 () 3 () 4 () 5 ()
Poor Average Good Very Good Excellent

Do you have other comments you would like to make concerning the course as a whole?

Given more time, how could I have prepared differently for the evaluation?

What did I learn from the process of evaluation?

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For each of the following statements, circle the number that best represents your feelings.

	Strongly Disagree	Disagree	No Opinion	Agree	Strongly Agree
I can communicate in an effective and enthusiastic manner.	1	2	3	4	5
I can perform a full court warm-up on half court with effectiveness and conformity (4.0 level of play).	1	2	3	4	5
I can provide effective basket feeds in both drilling and playing situations.	1	2	3	4	5
I can provide technically and tactically oriented private and group lessons.	1	2	3	4	5
I have the knowledge to perform the major off court responsibilities such as effective club programming, customer service and facility operation.	1	2	3	4	5
I understand how to project a professional image and create a positive club environment for all people who come into contact with the club.	1	2	3	4	5
I understand how to successfully sell all club programs and activities including the benefits of tennis, physical activity and healthy competition.	1	2	3	4	5
I can speak to a large group in order to sell an upcoming program by creating interest, being heard and creating contract.	1	2	3	4	5
I understand the ball controls and PAS as a problem solving tool.	1	2	3	4	5
I can greet my student during a private lesson in a manner which makes them feel comfortable; through interactive dialogue determine a stroke/situation of play; observe, analyze and provide a teaching point to improve play; and wrap-up the lesson to be able to sell future lessons.	1	2	3	4	5
I can adjust the challenge of a game or a task for any particular level of play (1.0 to 3.4) to be able to find the level in which the students are challenged.	1	2	3	4	5
I can break down the playing situation by providing more repetitions on the skills through the use of basket feeding and set up a cooperation drill which includes the skills of the game situation using a live feed.	1	2	3	4	5
I can set-up and run a dynamic drill to train a sequence of shots in order to create real movement and recovery.	1	2	3	4	5
I can provide a group objective (teaching point) and then individualize the feedback on the group objective.	1	2	3	4	5
I can respond to an ethical situation in a way that is consistent with the NCCP values and philosophy.	1	2	3	4	5
I would recommend this course to others.	1	2	3	4	5
I will take the next level of NCCP certification (Club Pro 2 or Coach 2).	1	2	3	4	5

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