

## ITF Lists- Juniors

Tennis Canada creates 4 ITF lists annually for junior players. The person creating this list will need TC Admin rights to access the information.

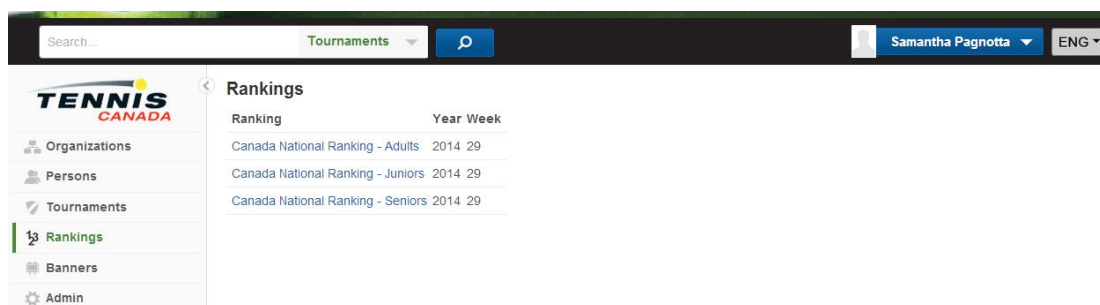
### Juniors

Typically each list will be submitted:

1. Mid Feb- includes the Orange Bowl, Teen Tennis, Le Petit As
2. First week of May- after indoor Nationals
3. First week of Sept or mid Sept- after Summer Nationals
4. Last week of October- ready for Eddie Herr and Orange Bowl

To update the list:

1. Login via [tc.tournamentsoftware.com](http://tc.tournamentsoftware.com) Admin- Rankings
2. Select Canada National Rankings- Juniors



The screenshot shows the Tennis Canada Admin interface. At the top, there is a search bar and a 'Tournaments' dropdown menu. The user is logged in as 'Samantha Pagnotta' and the language is set to 'ENG'. On the left, there is a navigation menu with options: Organizations, Persons, Tournaments, Rankings (highlighted), Banners, and Admin. The main content area is titled 'Rankings' and contains a table with the following data:

Ranking	Year	Week
Canada National Ranking - Adults	2014	29
Canada National Ranking - Juniors	2014	29
Canada National Ranking - Seniors	2014	29

From here, you will be able to export the rank list, located next to the *ranking week*. The Excel file will have a tab for each junior rank list. The only lists needed are BS 18 & GS 18.



The screenshot shows the 'Canada National Ranking - Juniors (30-2014)' page. It includes the OTA logo and the text 'Last updated: July 22, 2014 9:46 PM'. There are tabs for 'Overview', 'Tournaments', and 'Search'. Below the tabs, there is a 'Ranking week:' dropdown menu set to '30-2014' and an 'Export' button. A note states: 'For details about how the rankings are calculated, please see your PTA website.' Under the heading 'Boys Under 18 Singles', there is a 'Province:' dropdown menu set to 'All' and a 'Filter' button. Below this is a table with the following data:

Rank	Year of birth	Player	Points	Tournaments	Province	Club
1	1997	Alejandro Tabilo	87126	17	Ontario Tennis Association	ON OR No Club
2	1997	David Volfson	48825	9	Ontario Tennis Association	ON OR No Club
3	1997	Raheel Manji	42572	8	Ontario Tennis Association	ACE Tennis Academy- Burlington

From the exported Excel file you will need the player's ranking, first name, last name and date of birth.

3. Mark the top 75 players. There will be other players that need to be removed, which will alter the list (described below).

**Removing Players:**

Some players will already have an ITF ranking. These players should not be included in the list being submitted by Tennis Canada.

A current list of all junior Canadian players with an ITF ranking can be filtered via the link below:  
<http://www.itftennis.com/juniors/rankings/player-rankings.aspx>

4. Once the list has been updated, move the new top 75 players onto the ITF template. Use a previous version located on the Google Drive (Rankings & TMS- Ranking- ITF Lists):

Rank Year - 2014						
Tennis Category Code	Player Type Code	Ranking	Given Name	Family Name	Nationality (---) e.g. USA	
JT	B	1	Hamel	Louis-Philippe	Canada	23-Aug-96
JT	B	2	Bhatnagar	Malik	Canada	15-Jun-99
JT	B	3	Auger-Aliassime	Félix	Canada	08-Aug-00
JT	B	4	Szilvassy	Andre	Canada	20-Jan-96
JT	B	5	Baiant	Razvan	Canada	17-Sep-00
JT	B	6	Tonakanian	Vahagn	Canada	18-Jan-96
JT	B	7	Guzina	Nemanja	Canada	08-Feb-97
JT	B	8	Dubuc	Thomas	Canada	09-May-98
JT	B	9	Stinson	Brett	Canada	04-Sep-98
JT	B	10	Wu	Danny	Canada	04-Feb-00
JT	B	11	Achour	Nazar	Canada	04-Mar-99
JT	B	12	Savard	Félix-Antoine	Canada	03-Dec-97
JT	B	13	Martin	Dan	Canada	09-May-99
JT	B	14	Pattison-Blouin	Brannagh	Canada	11-Feb-99
JT	B	15	Faveri	Zac	Canada	02-Jun-99
JT	B	16	Draxl	Liam	Canada	05-Dec-01

Tennis Category Code= JT

Player Type Code= B (boy) or G (girl)

**DOB**= must be in the format used above which can be formatted in Excel, i.e. 06-Oct-88

5. Save the file along with the date onto the Common Drive (same location as previous version).
6. Send the completed list to Adriano Fuorivia ([adrianof@tenniscanada.com](mailto:adrianof@tenniscanada.com)) to be submitted.